



^{143rd}
Huntsville
FALL FAIR

Huntsville & District Agricultural Society
407 Ravenscliffe Rd., Huntsville, ON P1H 1L7
705-789-9540
www.huntsvillefallfair.com
huntsvillefairsecretary@gmail.com

VENDOR RULES & REGULATIONS

1. The application form needs to be completed and submitted with this Vendor Rules & Regulations document. Please note - spots fill up quickly!
2. Set up time on the Friday of the Huntsville Fall Fair from 8:00 am to 4:00 pm (Fair opens at 4:00pm). Vendors **MUST** be open and prepared for 4:00pm open. **No tables, chairs or other facilities are provided by the Fair. These are at the responsibility of the vendor.**
3. Your vendor space entitles you to the amount of space reserved as well as 2 vendor passes. Only **1 vehicle pass per vendor space** is allowed as we have limited parking.
4. The Fair closes at 4:00pm on Sunday. Vendors are not permitted to break down displays before that time. If you sell out, you are still required to stay until closing.
5. The Huntsville and District Agricultural Society will not assume responsibility for any stolen or damaged goods.
6. Vendors are responsible for their own liability insurance. Please provide a copy with your application, with "**Huntsville and District Agricultural Society**" listed as the additional insured, and the following description of activities:
Vendor at the Huntsville Fall Fair, Huntsville, ON from DATE to DATE.
7. All food vendors must complete the Simcoe Muskoka District Health Unit Special Events Application: <https://www.simcoemuskokahealth.org/Topics/FoodSafety/SpecialEvents>
8. All food vendors must complete and sign off on the Vendor Fire Safety Requirements General and Cooking; if using a BBQ for cooking; food vendors must also complete and sign off on the BBQ's at Outdoor Special Events - Fire Safety Requirements.
9. Vendor space and location will be allotted to you by the Agricultural Society's Vendor Chairperson. No one shall choose their own spots.
10. We will not tolerate any disruptive or rude behaviour. Anyone found not complying with the above rules will be asked to leave with **no refund**. Any form of disrespect or harassment toward the Agricultural Society and/or the Vendor Chairperson will result in banning the vendor from applying for future vendor spots.



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11. Cost for vendor space:

Food vendors - \$25.00/ft (square footage)

Artisan and/or article vendors - \$20.00/ft (square footage)

Please measure appropriately, i.e. include the tongue of your trailer that will be taking space, and any extras that you will need to put beside your setup. **You will only be given the amount of space that you pre-reserve on your application.**

12. PLEASE SEND APPLICATION, INSURANCE CERTIFICATE, RULES/REGULATIONS
ACKNOWLEDGEMENT TO: huntsvillefairsecretary@gmail.com. They will advise on
approval and payment process.

Vendor business name:

Signature:

Date:

Thank you for your support!